

**Dr. Roberta Bondar Elementary
Parent Advisory Council (PAC)
Minutes
Annual General Meeting
Thursday May 8, 2018 @ 7:00 pm
Library, Dr. Roberta Bondar Elementary**

In Attendance

Executive

President: Jason Petty

V.P. :Jenn Pucek

Treasurer: Amy Gill

Paulette (Principle)

Other:

Donna Thomas

Sandi Gagne

Mabelyn Mason

Tara Moews

Darcee Rutherford

Jessica Giesbrecht

Kiran Sidhu

- 1) Meeting called to order at 7:03
- 2) Welcome (Jason)
- 3) Review and adopt previous meeting minutes (motion to accept: Jason, Second: Jenn)
- 4) Motion to adopt current agenda (motion to accept: Jenn, Second: Amy)
- 5) Principals Report (see attached)
 - *dates to note:
 - Volunteer appreciation May 24
 - Track meet June 6
 - Sports Day June 15
 - Grade 5 graduation swim party June 21
 - *Library has downsized inventory and cleared out approximately 967 books in preparation for the overhaul, painting, new shelves and the incorporation of the MLS(Maker Space Laboratory) into our Learning Commons Library space
- 6) Treasurers report (see attached)
 - 1 more coupon book sold
 - Flower sale profit still pending
 - Bake sales and Clothing drive a success
 - Krispy Kreme and Hot dog lunch pending
 - *Mrs. MacIver has requested for funds to put towards sports days pirate theme: Amy will look into this
 - (Motion to accept : Mabelyn, Second: Darcee)

*Other dates to note: Staff luncheon June 14th, more information to follow

- 7) Motion to make constitution available. Review and make suggested amendments known For AGM in September (motion to accept: Jason, Second: Tara)
- 8) Move to appoint Jenn chairperson of the Nominations Committee (motion : Jason, Second Jenn)
- 9) Move to dissolve current PAC executive as of June 30, 2018 (move to accept: Jason, Second: Jenn)
- 10) Vote to elect next Executive to take office July 1, 2018:

D-PAC : N/A will be appointed in Fall

Secretary: Amber Steel (unanimous)

Vice President: Kiran Sidhu (unanimous)

President: Darcee Rutherford (unanimous)

Treasurer: Amy Gill (stands as constitutional carry-over)

- 11) Move to adjourn at 7:51 (motion : Jason, Second: Jenn)

Dr. Roberta Bondar PAC
Income Statement 07/01/2017 to 05/08/2018

REVENUE

General & Fundraising Revenue

Bake Sale Profit		1,284.80
Shack Day		0.00
Popcorn Day		230.85
Interest Revenue (General)		0.89
Coupon Book Revenue	1,040.00	
Coupon Book Expense	<u>-728.00</u>	
Coupon Book Profit		312.00
Growing Smiles Flowers Revenue	1,635.00	
Growing Smiles Flowers Expense	<u>-1,449.91</u>	
Growing Smiles Flowers Profit		185.09
Neufeld Farms Revenue	5,749.00	
Neufeld Farms Expense	<u>-4,627.00</u>	
Neufeld Farms Profit		1,122.00
DRB Cookbooks Revenue	67.00	
DRB Cookbooks Expense	<u>0.00</u>	
DRB Cookbooks Profit		67.00
Pizza Hut/Little Caesar's Revenue	3,235.65	
Pizza Hut/Little Caesar's Expense	<u>-2,188.60</u>	
Pizza Hut/Little Caesar's Profit		1,045.45
Tshirts Revenue	1,502.00	
Tshirts Expense	<u>-1,005.00</u>	
Tshirts Profit		497.00
Krispy Kremes Revenue	0.00	
Krispy Kremes Expense	<u>0.00</u>	
Krispy Kremes Profit		0.00
Subway Hot lunch Revenue	1,726.75	
Subway Hot lunch Expense	<u>-1,340.22</u>	
Subway Hot lunch Profit		386.53
Coffee Fundraiser Revenue	780.00	
Coffee Fundraiser Expense	<u>-520.00</u>	
Coffee Fundraiser Profit		260.00
Disabilities Clothing Drive Profits		468.00
Abbotsford Bingo Assoc. Dividend		<u>80.07</u>
Total General & Fundraising Revenue		<u>5,920.78</u>

Gaming Revenue

Interest Revenue (Gaming)		0.26
Gaming Grant Money		<u>4,700.00</u>
Total Gaming Revenue		<u>4,700.26</u>

TOTAL REVENUE 10,621.04

EXPENSE

		2017-2018 Budget	2016-2017 Budget	2015-2016 Budget
General Expenses				
Popcorn & Juice Inventory	0.00			
Tery Fox Run (water & snacks)	55.33	200.00	200.00	200.00
Discretionary \$ / class	1,089.72	2000.00	2000.00	1200.00
Bondar 20th Anni funds	0.00	0.00	200.00	200.00
Tin Whistles	288.37	0.00	420.00	0.00
Sports Day	25.20	50.00	50.00	50.00
Teachers Luncheon	0.00	250.00	150.00	150.00
Projector	0.00	1300.00	700.00	700.00
Christmas Gift Cards	155.00	250.00	150.00	150.00
School Wide Trip/Event	0.00	2300.00	3000.00	1000.00
Rollerblading	0.00	2000.00	2000.00	2000.00
Grade 5 Party	0.00	400.00	250.00	250.00
Grade 5 Hoodies	859.50	0.00	0.00	0.00
Skate Day bus	841.93	1000.00	0.00	0.00
Turkey Trot	130.00	0.00	220.00	150.00
Tissue Boxes	195.22	0.00	0.00	0.00
Field Trips \$25/student	0.00	300.00	582.00	0.00
Miscellaneous Expenses	70.70	400.00	500.00	500.00
Contingency Fund	0.00	250.00	500.00	1000.00
Bank Charges (general)	0.00			
Total Fundraising Expense	<u>3,740.97</u>	<u>10,700.00</u>	<u>11,002.00</u>	<u>7,550.00</u>
Total General Expenses	<u>3,740.97</u>			
Gaming Expenses				
Field Trips (gaming)	1,708.89	6000.00	5343.00	4360.00
Bank Charges (gaming)	0.00			
Total Gaming Expenses	<u>1,708.89</u>	<u>6000.00</u>	<u>5343.00</u>	<u>4,360.00</u>
TOTAL EXPENSE	<u>5,449.86</u>			
NET INCOME	<u>5,171.18</u>			